

Great Annual Savings Environmental Objectives and Target Annual Action Plan

No	Theme	Objective	Project(s)	Responsibility	Tracker	Impact Forecast
1	Environmental Management System (EMS)	Work towards maintaining ISO14001 Environmental Management standard	Implement the internal Audit programme	ISO & Health and Safety Team		Compliance with ISO 14001
2	Communication, Awareness Raising and Involvement	To continually improve our performance regarding staff engagement.	Using central comms to promote and raise awareness of good environmental policies and practices with staff.	ISO Team & Communications team		Enhanced working environment; pro environmental Behaviour change.

2.1			Installing communication posters/stickers to Communal and break areas - Communicate recycling options and types of materials that can be recycled by placing posters and re-new bin labelling to break areas.	ISO Team and Facilities Manager.	Project planned in October 2019	Pro environmental behaviour change.
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2.2			Switch Off campaign to enable and encourage behavioural change and reduce energy consumption in the building. Use of stickers in communal areas.	ISO Team & Facilities Manager		Reduce carbon footprint and increase pro environmental behaviour change

3	Carbon Emissions	To continually improve our performance in reducing carbon emissions	Work with landlord to keep emissions at a minimum	Estates		Reduce carbon footprint
4	Energy	To continually improve our performance in reducing energy consumption	Work with landlord to keep emissions to a minimum	Estates/CRAG Computer Centre		Reduce carbon footprint
4.1			Work with fit out contractor to ensure we are using energy efficient lighting and heating in the plans for the new building	Craig Shields		Increase pro environmental behaviour Change Reduce Carbon footprint
5	Water	To continually improve our performance in reducing water consumption	Work with landlord to keep water usage to a minimum	Estates		
6	Travel	To continually improve our performance in	With the increase in the numbers of fleet, engage with an EV charging company for new build and look at options with fleet provider for 2020/21	Fleet Team	April 2020	Reduce Carbon Footprint

		reducing the environmental impacts associated with transport.				
6.1			Introduction of new company car scheme, promote the benefit in kind tax relief to purchase electric vehicles through our provider	Finance		Increase pro environmental behaviour change and reduce our carbon footprint
7	Recycling and Waste	To continually improve our performance in reducing our various waste streams				
7.1			To encourage the recycling of unwanted items and promote Recycling.	ISO team and Facility manager	Ongoing	Increase pro environmental behaviour change
7.2			Communicate recycling options and types of materials that can be recycled by placing posters and re-new bin labelling in break areas.	BEST.	September 2019	environmental behaviour change

7.4			Encourage recycling and waste best practises by having clearly identified bins and labelling as to what goes in each.	ISO Team & Facilities Manager	Have clear Signage by December 2019 on bins	Increase pro environmental behaviour change
7.5			Responsibly dispose of electrical equipment as per ISO27001	ISO Team & Facilities Manager		Increase pro environmental behaviour change